



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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October 2, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC HEALTH: DELEGATED AUTHORITY TO ACCEPT A
STANDARD AGREEMENT FROM THE CALIFORNIA DEPARTMENT OF PUBLIC
HEALTH TO PROVIDE A REGIONAL NETWORK GRANT AWARD
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept and sign a forthcoming Standard Agreement from the California Department of Public Health (CDPH) Cancer Prevention and Nutrition Section's Network for a Healthy California (Network) to provide funding support for DPH's program to promote healthy eating habits and physical activity as part of a lifestyle change for food stamp participants and/or similar low-income residents, for an additional fourth year (October 1, 2007 through September 30, 2008), in an amount not to exceed \$834,000, contingent upon final budget approval by the United States Department of Agriculture (USDA), subject to the review and approval by County Counsel and the Chief Executive Office and notification of the Board offices, and
2. Delegate authority to the Director of DPH, or his designee, to accept and sign any amendments to CDPH's Standard Agreement that extend the term, rollover unused funds, increase or decrease future funds by an amount not to exceed 25 percent of the base award, subject to review and approval by County Counsel and the Chief Executive Office and notification of the Board offices.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS

Approval of the recommended actions will allow DPH's Nutrition Program to accept funding from CDPH to extend services on DPH's previous three year CDHS grant award for an additional twelve months, or fourth year. The services provided by DPH, will promote healthy eating habits and physical activity as part of a lifestyle change for food stamp participants and/or similar low-income residents, which will aid in the reduction of obesity and high risk chronic diseases in Los Angeles County. DPH provided services will include best practice intervention strategies that promote healthy eating habits and physical activity through education and collaboration with its community partners (e.g., programs with the Los Angeles Unified School District [LAUSD], Los Angeles County Department of Public Social Services [DPSS], etc.).

Implementation of Strategic Plan Goals

The recommended action supports Countywide Strategic Plan Goal Number 1, Service Excellence; Goal Number 3, Organizational Effectiveness; Goal Number 4, Fiscal Responsibility; Goal Number 5, Children and Families Well Being; and Goal Number 6, Community Services; by effectively managing County resources and coordinating nutrition and physical activity services in the Los Angeles Region.

FISCAL IMPACT/FINANCING

The total cost to DPH for participation in this program for the period of October 1, 2007, through September 30, 2008, is not to exceed \$834,000, 100 percent offset by CDPH grant funds. \$260,000 will be used to offset various DPH funded salaries and employee benefits and services and supplies and the remaining \$574,000 will be used to fund contractual costs, 100 percent offset by CDPH grant funds.

Funding is included in the Fiscal Year 2007-08 Adopted Budget and will be requested in future fiscal years, as required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 31, 2005, the Board approved delegated authority for the Director of the Department of Health Services (DHS), or his designee, to accept and sign Standard Agreements (i.e., Standard Agreement Number 04-35887) from CDPH effective January 1, 2005, through September 30, 2007, in the amount of \$2,863,625, to fund various salaries and employee benefits, services and supplies, and contractual costs, including a contract with PHFE with a maximum obligation of \$1,092,973. On January 6, 2006, the Director of DHS notified the Board that contract costs with PHFE,

for the period of date of Board approval (i.e., May 31, 2005) through September 30, 2007, would be increased by \$59,186, from \$1,092,973 to \$1,152,159.

On January 19, 2007, CDPH informed DPH through a Letter of Intent (LOI) that it would extend grant funding support, as previously provided under Standard Agreement Number 04-35887, for an additional fourth year, for the period of October 1, 2007, through September 30, 2008, in an amount not to exceed \$834,000. The final award amount is still pending USDA review and approval.

On September 19, 2006, the Board approved delegated authority to the Director of DPH to offer and sign temporary personnel services agreements with PHFE and Maxim Staffing Solutions (Maxim) to provide various based temporary personnel services to grant funded projects, between October 1, 2006, through June 30, 2007, with provisions for three one-year automatic renewals through June 30, 2010, with various terms based on the specific project. DPH will utilize the personnel services agreement form to enter into an agreement with PHFE substantially similar to that approved on September 19, 2006, to continue services with PHFE during the fourth year extension period.

The agreement to be given to PHFE meets all of the criteria for issuing temporary personnel services agreements, as follows, 1) it is grant funded, 2) will have a term of October 1, 2007, through September 30, 2008 (which is within the term approved by the Board for temporary personnel agreements), and 3) will have a budget that coincides with the grant amount. Major grant funded items to be provided by PHFE will include: 1 Program Director, 1 Nutritional Specialist, 3 Coordinators (1 Los Angeles Collaborative Coordinator, 1 African American Campaign Coordinator, and 1 Worksite Coordinator). General staff duties will include the following: to provide administrative and supervisory support, conduct outreach and educational events and other promotional activities, coordinate meetings with community partners, and implement and oversee Healthy California African American Campaign activities.

Attachment A provides additional information. Attachment B is a copy of the Grant Management Statements which the Board requires all County departments to file for Grants exceeding \$100,000.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

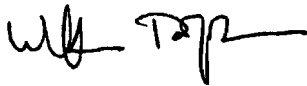
Without acceptance of funding, DPH will not be able to fully participate as a CDPH Regional Network representative to promote healthy eating habits and physical activity as part of a lifestyle change to reduce obesity and high risk chronic diseases in Los Angeles County.

Honorable Board of Supervisors
October 2, 2007
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CONCLUSION

The Department of Public Health requires four signed copies of the Board's action. It is requested that the Executive Officer, Board of Supervisors, notify the Department of Public Health, Contracts and Grants Division, at (213) 240-8179 when this document is available.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a long horizontal stroke extending to the right.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:SAS
DRJ:RM:bjs

Attachments (2)

c: County Counsel
Director and Health Officer, Department of Public Health

SUMMARY OF AGREEMENTS

1. Type of Service:

The Department of Public Health's (DPH's), Network for a Healthy California is directed towards promoting healthy eating habits and physical activity as part of a lifestyle change for food stamp participants and/or similar low income residents which will aid in the reduction of obesity and high risk chronic disease in Los Angeles County.

2. Address and Contact Persons:

California Department of Public Health, (CDPH) Cancer Prevention and Nutrition Section, Network for a Healthy California
1615 Capital Avenue, Suite 74.516, MS 2704
Sacramento, CA 95899-7413
Attention: Susan B. Foerster, M.P.H., R.D., Chief
Telephone: (916) 327-0762
Electronic Mail: susan.foerster@cdph.ca.gov

Public Health Foundation Enterprises Management Solutions (PHFE)
13200 Crossroads Parkway North, Suite 135
City of Industry, CA 91746
Attention: Ed Bunning, Contract Manager
Telephone: (562) 699-3484, Extension 259
Electronic Mail: ebunning@phfe.org

3. Term:

October 1, 2007 through September 30, 2008

4. Financial Information:

The total cost to DPH for participation in this program for the period of October 1, 2007, through September 30, 2008, is not to exceed \$834,000, 100 percent offset by CDPH grant funds. \$260,000 will be used to offset various DPH funded salaries and employee benefits and services and supplies and the remaining \$574,000 will be used to fund contractual costs, 100 percent offset by CDPH grant funds.

Funding is included in the Fiscal Year 2007-08 Adopted Budget and will be requested in future fiscal years, as required.

5. Accountable for Program Monitoring:

Jean Tremaine, M.A., M.P.H., Director, Nutrition Program

6. Primary Geographic Area to be Served:

All Districts

7. Approvals:

Department of Public Health:
Contracts and Grants Division:
County Counsel (approval as to form):
Chief Executive Office Budget Analyst:

John F. Schunhoff, Ph.D., Chief of Operations
Gary T. Izumi, Chief
Andrea Ross, Deputy County Counsel
Richard Martinez, CEO Analyst

Los Angeles County Chief Executive Office

Grant Management Statement for Grants Exceeding \$100,000

Department: Public Health

Grant Project Title and Description: Network for a Healthy California, Los Angeles Region

The *Regional Networks for a Healthy California* are funded in 11 regions that together provide services to all California counties. The *Regional Networks* are working to create environments to help low-income Californians eat healthy and get regular physical activity.

Designed to cross over traditional political, geographic and organizational boundaries, the *Regional Networks* conduct activities in three major areas:

1. **Maximize Local Impact** -- The *Regional Networks* provide training, coordination and communications support to all *Network*-funded projects and other stakeholders in the region.
2. **Mobilize Community Action** -- Each region includes a *Regional Collaborative* -- individuals, organizations, advocates, community leaders, businesses and others with expertise in nutrition, physical activity, hunger prevention/food security, and under-served communities. Hundreds of people and organizations, including Local Incentive Awardees, Special Projects, and Campaigns, belong to the 11 *Regional Collaboratives*! The *Regional Networks* provide administrative support to the *Regional Collaboratives* and facilitate nutrition education initiatives that make it easier for low-income Californians to adopt healthy eating and physical activity lifestyles in their communities.
3. **Reach Out with Campaigns and Programs** -- The *Regional Networks* implement regional campaigns and programs that focus on special populations.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
CDPH	Standard State Agreement #04-35887	

Total Amount of Grant Funding: \$834,000

County Match: 0

Grant Period: Add a Fourth Year to Grant to fund FFY 2008

Begin Date: 10/1/07

End Date: 9/30/08

Number of Personnel Hired Under This Grant:

Full Time: 1.5

Part Time: 3


Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes X	No
Will all personnel hired for this program be placed on temporary ("N") items?	Yes X	No
Is the County obligated to continue this program after the grant expires?	Yes	No X
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes	No X
b.) Identify other revenue sources (describe below)	Yes	No X
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes X	No

Impact of additional personnel on existing space: None.

Other requirements not mentioned above: None.

Department Head Signature



Date:

9-19-07